Privacy Policy

1. **Scope**
   At Wonde Limited (**"Wonde"**) we take privacy very seriously. The aim of this privacy policy ("**Policy**") is to ensure that we communicate to you, in the clearest way possible, how we treat personal data. We encourage you to read this Policy carefully. It will help you make informed decisions about sharing your personal data with us via our Website.

2. **TestRegister**
   Wonde, through *https://testregister.co.uk/* ("**Website**"), is providing an online platform to schools and other institutions ("**Schools**") that enables Schools to manage onsite and home Covid-19 testing of staff, students and other individuals ("**Service**"). The Website gives Schools control, security and visibility of the process of contacting parents, students and staff who are participating in the Covid-19 testing programme and in respect of managing the testing programme generally.

   To enable Wonde to provide the Service to Schools Wonde will need to collect and store data about Schools and certain individuals. That data can include personal data. "Personal data" is information about an identifiable individual, and may include information such as the individual's name, email address and what School they're attached to. Please see paragraph 4 below for more information on the types of data we collect.

   Wonde may collect personal data directly from you on behalf of the School when you:
    (i) register to use the Service; (ii) use the Service; (iii) have your data in a School's Management Information System; and (iv) visit our Website.

3. **Responsibility**
   Please note that we are acting as a data processor on behalf of your relevant School. We are contracted by the School to facilitate the management of onsite and home covid-19 testing of staff, students and other individuals. The School shall be the data controller and all queries and/or requests must be directed to the relevant contact at your respective School.

4. **Privacy notice**

i. **Who are we?**

Wonde Limited is a company that helps schools better manage and securely control their data with third party applications, and allows third party applications to access school data upon agreement of the school and the terms of their agreements. We also provide the Service as described above.

The type of data we collect on behalf of the School from you includes:

NAME	IDENTITY
Contacts	
Contacts email read	contacts-email.read
Contacts forename read	contacts-forename.read
Contacts relationship read	contacts-relationship.read
Contacts priority read	contacts-priority.read
Contacts parental responsibility read	contacts-parental-responsibility.read
Contacts court order read	contacts-court-order.read
Contacts surname read	contacts-surname.read
Contacts lives with pupil read	contacts-lives-with-pupil.read
Contacts read	contacts.read
Contacts details read	contacts-contact-details.read
Contacts telephone read	contacts-telephone.read
Employee	
Employees role text read	employees-role-text.read
Employees employment details read	employees-employment-details.read
Employees date of birth read	employees-date-of-birth.read
Employees forename read	employees-forename.read
Employees surname read	employees-surname.read
Employees ethnicity read	employees-ethnicity.read
Employees current read	employees-current.read
Employees email read	employees-email.read
Employees telephone read	employees-telephone.read
Employees contact details read	employees-contact-details.read
Employees cultural read	employees-cultural.read
Employee read	employee.read
Employees teaching staff read	employees-teaching-staff.read

Groups, Classes & Subjects	
Groups name read	groups-name.read
Groups code read	groups-code.read
Groups type read	groups-type.read
Groups read	groups.read
Student	
Students read	students.read
Students forename read	students-forename.read
Students surname read	students-surname.read
Students UPN read	students-upn.read
Students premium pupil indicator read	students-premium-pupil-indicator.read
Students ethnicity read	students-ethnicity.read
Students email read	students-email.read
Students telephone read	students-telephone.read
Students contact details read	students-contact-details.read
Students identifiers read	students-identifiers.read
Students cultural read	students-cultural.read
Students demographics read	students-demographics.read
Students date of birth read	students-date-of-birth.read
Plus test-specific fields as below;	
User Name	
Date of test	
Type of test	
Test result	
Test location	
Test strip ID	
User consent	

The personal data we collect will be used for Wonde providing the Service to the School and to allow you to access and use the Website.

Our legal basis for processing the personal data is on the basis of acting as a data processor for the School and also includes 'consent' (the individual has given clear consent (for either themselves or on behalf of the child or other

person that such individual is acting on behalf of for registering any test result information) for Wonde to process their personal data for a specific purpose).

ii. **Consent**
By consenting to this privacy notice you are giving us permission to process your personal data specifically for the purposes identified. Consent is required for Wonde to process personal data, but it must be explicitly given. Where we are asking you for personal data we will always tell you why and how the information will be used. You may withdraw consent at any time by contacting the School directly who, in turn, will be able to administer and deal with the request via the Website.

iii. **Retention period**
Wonde will process personal data for as long as required by Schools. Wonde will only store the personal data for the retention period in line with the requirements of the Data Protection Act 2018.

iv. **Your rights as a data subject**
At any point while we are in possession of or processing your personal data, you, the data subject, have the following rights set out below. To exercise such rights you will need to contact the relevant person at the School given that the School is the data controller of this information:
Right of access – you have the right to request a copy of the information that we hold about you.
Right of rectification – you have a right to correct data that we hold about you that is inaccurate or incomplete.
Right to be forgotten – in certain circumstances you can ask for the data we hold about you to be erased from our records.
Right to restriction of processing – where certain conditions apply to have a right to restrict the processing.
Right of portability – you have the right to have the data we hold about you transferred to another organisation.
Right to object – you have the right to object to certain types of processing such as direct marketing.
Right to object to automated processing, including profiling – you also have the right to be subject to the legal effects of automated processing or profiling.
Right to judicial review: in the event that School Vouchers refuses your request under rights of access, we will provide you with a reason as to why.